

C.N.GRIVAS

# SPOT ON

**WRITING TASK BOOKLET**

INTERMEDIATE

4

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## WRITING TASK BOOKLET

Name: .....

Class: .....

INTERMEDIATE

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4

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SAMPLE PAGES

Imagine you are studying English in London.  
Write an email to your parents or a friend to tell them what it is like.

To:  Subject:

..... ,  
 .....  
 .....  
 .....  
 .....  
 .....  
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 .....

Dear / Hi / Hello ... ,

**Opening Remarks**

Ask how the person you are writing to is.  
Say how you are and whether you are having a good / an awful time.

**Paragraph 2**

Say where you are staying and what the food is like. Describe the weather and say something about any outings you have been on.

**Paragraph 3**

Say something about the school and your teacher. Say if your English is getting better or not.

**Closing Remarks**

Use some closing remarks.



**Help Box**

**Opening Remarks**

- How are you?
- Are you all right?
- I hope you're well.
- I'm having a great / an awful time here.
- As you know this is my first time ... and I ...

**Paragraph 2**

- stay with family
- make me feel welcome
- delicious / different
- really hot / cold
- raining cats and dogs
- see some of the sights
- lots of things to see
- go on an outing to ...
- go to the ...

**Paragraph 3**

- friendly / unfriendly
- get on well with
- everything well-organised
- very kind
- helpful / unhelpful
- progress is surprising
- English definitely improving
- getting much better

**Closing Remarks**

- Well, that's all for now.
- Say hello to everyone for me.
- Remember me to ...
- Love / Bye for now.

SAMPLE PAGES

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