

C.N.GRIVAS

SPOT ON

WRITING TASK BOOKLET

BEGINNER

1



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WRITING TASK BOOKLET

Name:

Class:



BEGINNER

1

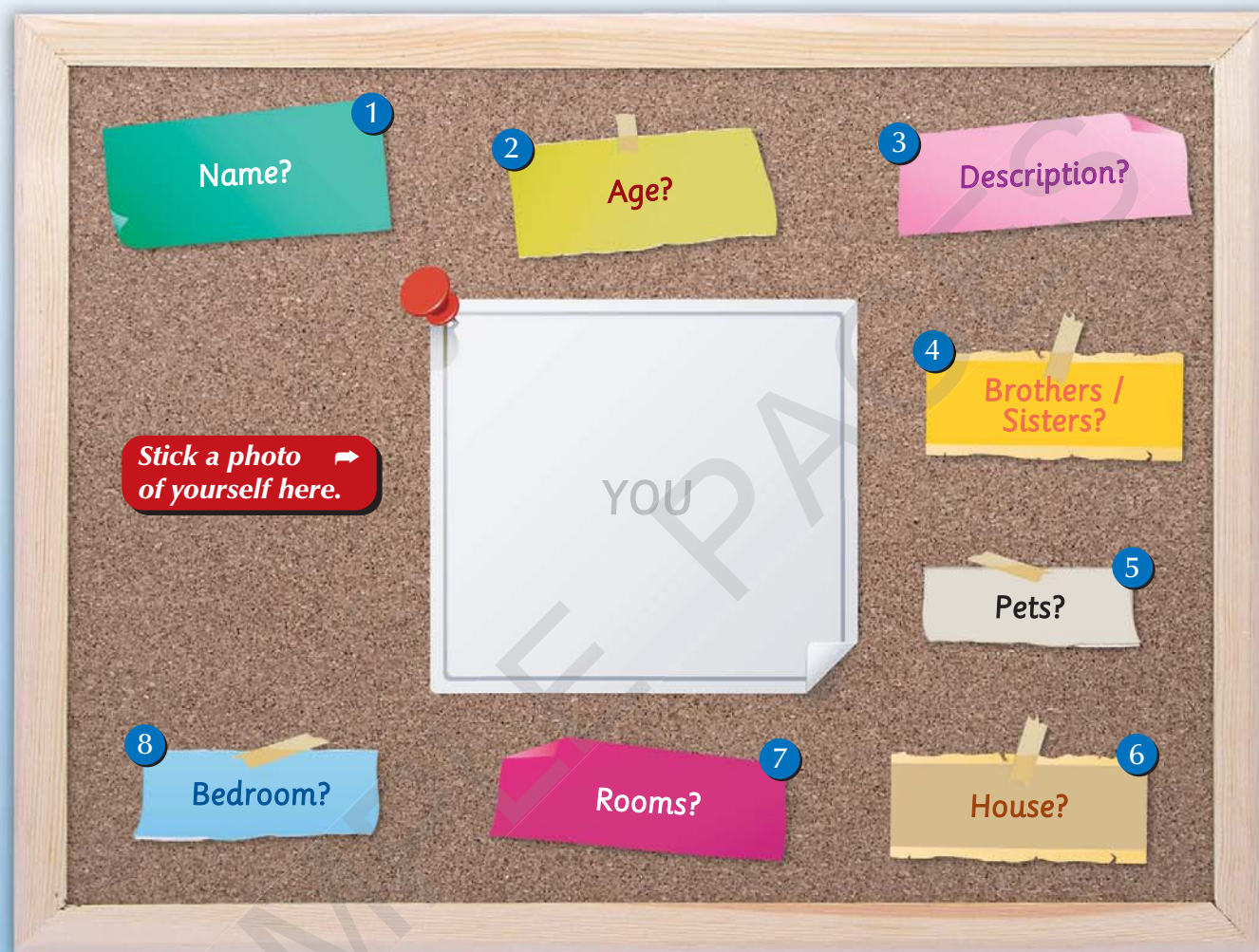


CONTENTS

Preparation 1	–	Who are you?	4
Writing Task 1	–	My Cousin	5
Preparation 2	–	My Friend	6
Writing Task 2	–	More about me	7
Preparation 3	–	The Chocolate Cake	8
Writing Task 3	–	Banana Ice Cream	9
Preparation 4	–	A Day Out	10
Writing Task 4	–	My Birthday Surprise	11
Telling the story		12 - 13

PREPARATION 1

Who are you?



Fill in the information about yourself to complete the letter to your new friend, Helen.

Hi Helen,

My name is (1) and I am (2) years old. I (3a) tall, I (3b) short. I have got (3c) hair and (3d) eyes. I have got (4a) brother(s) and (4b) sister(s). I have got (5) pet(s). My house is (6) There are (7) rooms in my house. My bedroom is (8a) I have got (8b) but I haven't got (8c)

From,

..... (your name)

My Friend

This is my Japanese friend Suki. She is ten years old. Look at the information and complete the email below.

1



2



3



4

Mon	Tue
Karate	
Wed	Thu
	Karate
Fri	
Tennis	

5

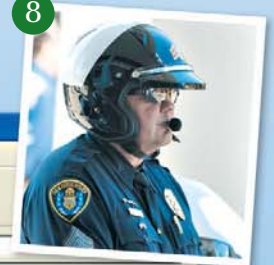
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7



8



9



New Message

File Edit View Insert Format Tools Message Help

Send Cut Copy Paste Undo Check Spelling Attach Priority Sign Encrypt Offline

To: _____

Cc: _____

Subject: _____

Every day, Suki starts school at [1] Her favourite subject is [2]

In the afternoon, Suki does her homework and then she [3] TV.

On Mondays and [4], she does karate and on Fridays she plays [5]

Suki usually wears skirts and tops, but today she is wearing a [6] and [7]

Suki's father is a [8], but Suki wants to be a [9]

WRITING TASK 2

More about me

Answer the questions to write an email about yourself.

- 1 What time do you start school?
- 2 What is your favourite subject?
- 3 What do you do in the afternoon?
- 4 What activities do you do in the evenings?
- 5 What do you usually wear?
- 6 What are you wearing now?
- 7 What job does your father do?
- 8 What do you want to be?

The image shows a screenshot of a 'New Message' window in an email client. The window has a menu bar with 'File', 'Edit', 'View', 'Insert', 'Format', 'Tools', 'Message', and 'Help'. Below the menu bar is a toolbar with icons for Send, Cut, Copy, Paste, Undo, Check, Spelling, Attach, Priority, Sign, Encrypt, and Offline. The main area of the window is divided into three sections: 'To:', 'Cc:', and 'Subject:'. Below these sections is a large text area with a writing toolbar. The text area contains the text 'Every day,' followed by several horizontal dotted lines for writing. A large 'SAMPLE' watermark is visible across the text area.

Teacher's Comments:

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SAMPLE PAGES

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